# Rural and Communities Overview and Scrutiny Committee 2023/2024

## WORK PROGRAMME

| REPORT TITLE | ISSUE | PURPOSE | ORIGINATED/COMMIITEE HISTORY DATE(S) | CORPORATE PRIORITY |
|---|---|---|---|---|
| **11 October 2023, 2.00pm** | | | | |
| **Police and Crime panel feedback** | Verbal update from Councillor Sarah Trotter | | Requested at the last Committee meeting | Healthy and Strong Communities |
| **Disabled Facility Grants** | To raise Members awareness of DFGs and outline function and eligibility<br><br>**Lead Officer: Ayeisha Kirkham (Public Protection Manager)** | To consider the length of time the DFG process takes from enquiry to completion, concentrating on how this can be improved for the client efficiently and effectively. | Summary of activity relating to DFG's during quarters 1 to 3 of 2022/2023 reported to 21 February 2023 Finance, Economic Development and Corporate Services OSC | Housing that meets the needs of all residents |
| **Changing Places Update** | **Lead Officer: Richard Wyles (Chief Finance Officer & Deputy Chief Executive)** | | | |
| **Update report on Grantham High Street Heritage Action Zone Project** | **Lead Officer: Claire Saunders (Project Management Assistant)** | To update Committee members on the Grantham High Street Heritage Action Zone (HSHAZ). | Agreed at agenda setting meeting | Growth and our Economy |
| **Equality Diversity and Inclusion Annual Position Statement** | **Lead Officer: Claire Moses (Head of Revenues, Benefits and Customer Service, Interim Management - Community Engagement)** | To share the Equalities Annual Position Statement for 2022/23 for comment prior to its publication.  The publication of this | Brought to the Rural and Communities OSC annually to allow for comment from Members | High Performing Council |

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| | | document is a requirement under the Equality Act 2010. | | |
| **Prevent Update** | **Lead Officer: Claire Moses (Head of Revenues, Benefits and Customer Service, Interim Management - Community Engagement)** | To provide an update regarding the Councils duties under Prevent | | High performing Council |
| **SK Community Fund Update** | **Lead Officer: Claire Moses (Head of Revenues, Benefits and Customer Service, Interim Management - Community Engagement)** | To provide an update on the SK Community fund | Rural and Communities OSC received a verbal update on 5 July 2023 | High performing Council<br><br>Healthy and Strong Communities |

## 14 December 2023, 2.00pm

| REPORT TITLE | ISSUE | PURPOSE | ORIGINATED/COMMIITEE HISTORY DATE(S) | CORPORATE PRIORITY |
|---|---|---|---|---|
| **Mid-year KPIs** | **Lead Officer: Debbie Roberts (Head of Corporate Projects, Policy and Performance)** | | | |
| **Armed Forces Covenant Action Plan** | **Lead Officer: Claire Moses (Head of Revenues, Benefits and Customer Service, Interim Management - Community Engagement)** | Annual report – Due December 2023 | Last reported to Committee on 8 December 2022 | High performing Council<br><br>Healthy and Strong Communities |
| **Community Engagement** | **Lead Officer: Claire Moses (Head of Revenues, Benefits and Customer** | To comment on the Community Engagement | Rural and Communities OSC received a report on 16 March 2023 and | High performing Council |

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| **Strategy and Action Plan** | **Service, Interim Management - Community Engagement)** | Strategy and associated action plan | agreed consultation was to take place and then the subsequent development of the strategy | Healthy and Strong Communities |
| **Customer Service Update (Q2 and Q3)** | **Lead Officer: Claire Moses (Head of Revenues, Benefits and Customer Service, Interim Management - Community Engagement)** | To provide an update with the Q2 and Q3 position regarding customer interactions and call handling.<br><br>To provide an update regarding the review of the customer experience strategy and customer service action plan | Last reported to Committee on 5 July 2023 | High performing Council |
| **Update on the bespoke local action plan, specific to South Kesteven, as part of the Lincolnshire Health and Wellbeing Strategy** | To consider a local Health and Wellbeing Action plan for SKDC<br><br>**Lead Officer: Karen Whitfield (Assistant Director Culture and Leisure)** | Following the adoption of the Lincolnshire districts' Health and Wellbeing Plan to consider a local action plan for South Kesteven and agree regular reporting on delivery | Last reported 9 February 2023 | Healthy and Strong Communities |
| **Statement on Grantham Hospital** | Verbal update from Councillor Charmaine Morgan | | Requested at a Committee meeting | |
| **1 February 2024, 2.00pm** | | | | |

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| **Community Drop-in Sessions** | **Lead Officer: Craig Spence (Acting Director of Housing)** | | | |
| **Cost of Living Team Update** | **Lead Officer: Claire Moses (Head of Revenues, Benefits and Customer Service, Interim Management - Community Engagement)** | To review the impacts of cost of living and scrutinise the performance of the action plan | Last reported to Committee on 16 March 2023 | High performing Council<br><br>Healthy and Strong Communities |
| **Safeguarding Annual Report** | **Lead Officer: Craig Spence (Acting Director of Housing** | | | |
| **Change4Lincs Update** | **Lead Officer: Craig Spence (Acting Director of Housing)** | | Last reported 9 February 2023 | |
| **CCTV** | **Lead Officer: Alison Hall-Wright (Assistant Director of Finance)** | | | |
| **28 March 2024, 2.00pm** | | | | |
| **Crime Disorder and Local Partnership working update** | | | last reported on 16 March 2023 | |

# Unscheduled Items

| Report title | Issue | Originated | Corporate Priority |
|---|---|---|---|
| Car Parking | | | |

**The Committee's Remit**

The remit of the Rural and Communities Overview and Scrutiny Committee will be to work alongside Cabinet Members to assist with the development of policy and to scrutinise decisions in respect of, but not limited to:

- Allotments
- Anti-social behaviour, community safety and local policing
- Benefit claims
- Community engagement & cohesion
- Community funding and volunteering
- Community right to bid
- Community well-being
- Customer services
- Disabled facilities grant
- Equality and diversity
- Parish and town council liaison
- Public conveniences
- Safeguarding and individual wellbeing
- Shop front designs and funding
- Street furniture